

EMTHANJENI MUNICIPALITEIT



SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR THE 2015/2016 FINANCIAL YEAR

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1. INTRODUCTION

The scope of the implementation review will include the following:

Supply Chain Management Implementation Report

The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), (the 'MFMA') requires the municipality to have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with 'Supply Chain Management'.

On the 30th May 2005 the Municipal Supply Chain Management Regulations were issued. As a Medium Capacity Municipality the Emthanjeni Local Municipality had to comply with the provisions of the Regulations from 01 January 2006. Annually the SCM Policy is revised by Council. The SCM Policy, together with the applicable set of delegations was approved by Council on 29 May 2015 at a legally constituted Council meeting.

Although the MFMA prohibits a Councillor from being a member of a bid committee or any other committee evaluating or approving quotations, bids or tenders the council has an oversight role to ensure that the accounting officer implements all supply chain management activities in accordance with this policy. For the purposes of such oversight the Regulations require that the accounting officer must –

- (a) Within 30 days of the end of each financial year, submit a report on the implementation of the policy to the Council.**

2. The Delegations

The Accounting Officer is responsible for implementing the policy and taking all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

In terms of this responsibility Council has adopted a full set of delegations which assist in maximising the administrative and operational efficiency. The delegations also provide adequate checks and balances in the municipalities Supply Chain Management function. According to Section 79 and 106 of the MFMA delegations and sub-delegations in terms of sub-section 1 must be in writing.

The Accounting Officer has delegated powers and duties to directors as prescribed by the SCM Policy, these delegations have been conferred in writing between the individuals (CFO, MFS and all Accountant). There are also minor sub-delegations in place in terms of individual officials' job description but these sub-delegations have not been conferred in

writing between the parties as is prescribed by the policy. The municipality has duly implemented the Bid Committee system, also with the proper written delegations.

The undertaking by the Supply Chain Management Unit to exercise a thorough identification of the powers and the duties of officials to determine the relevant levels for sub-delegations to the incumbents and compile written delegations and have implemented this system of written delegations in terms of the legislation by the 1st of October 2007 has been reached.

The position of the SCM Accountant that was vacant in the last Financial Year has since been filled during the 2015/2016 financial year.

SCM reports are submitted to the National and Provincial Treasury as well as the Council and MPAC on a regular basis.

Progress on the implementation will be provided on an ongoing basis through the quarterly reports.

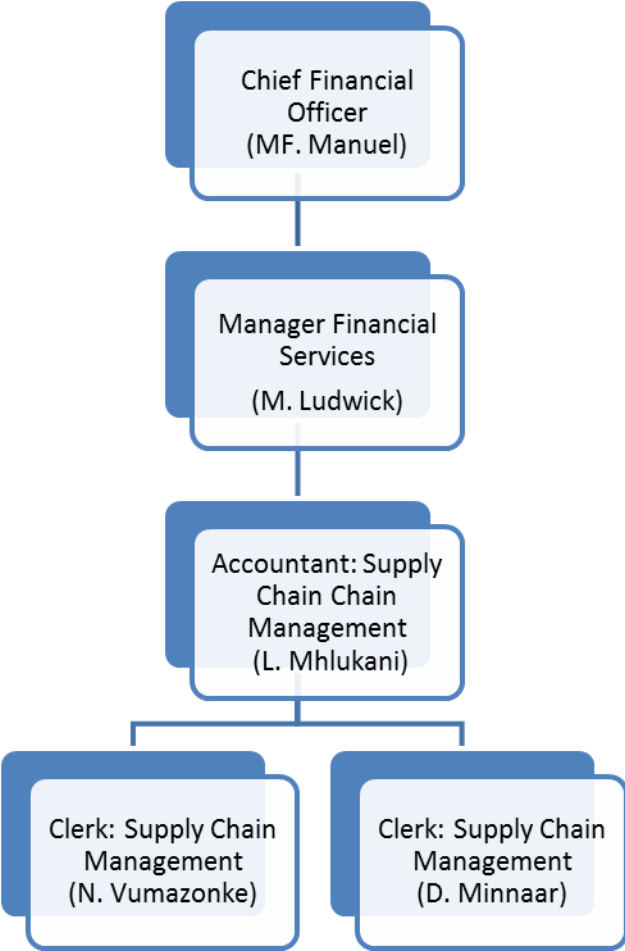
3. Organisational Structure

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations (MSCMR) the municipality must establish a Supply Chain Management Unit (SCMU) to implement its supply chain management policy. The SCMU operates under the direct supervision of the Chief Financial Officer (CFO) or may be delegated to an official in terms of Section 82 of the MFMA.

However the SCM Accountant and staff reports directly to the Manager Financial Services.

The position of Accountant: Supply Chain Management has been filled and Council has appointed Mr. Luvuyo Mhlukani in that position during the 2015/2016 financial year. With all the challenges facing the SCM unit, procurement is being done centrally and the SCM unit functioning under enormous strain.

The organizational structure within the unit is set out as follows:



During the reporting period, the staff complement that performed the duties and functions in terms of the SCM policy were as follows:

Chief Financial Officer -	Supply Chain Management Practitioner Co-ordinates and controls the implementation of the Policy
Manager of Financial Services -	Supply Chain Management Practitioner Co-ordinates and controls the implementation of the Policy
Accountant: Supply Chain Management -	Implementation of the policy Supervise the implementing staff Processing of all procurement
Clerks: Supply Chain Management -	Processing of all procurement

This structure ensures that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices. The Chief Financial Officer is responsible for the administration and the implementation of the SCM policy and interchangeably takes part in the Bid Committee system.

4. Competency Levels of the Supply Chain Management Unit

SCM workshops were attended by Senior Managers, SCM staff and other staff members during the financial year. These workshops were planned and organised by Provincial Treasury: SCM unit.

These content of the workshops were mainly the latest promulgation of the regulations that relates to SCM for example how to fully implement the point scoring of BBB-EE, how to apply the local content of the Supply Chain Management thereof in the Municipality. And the new system that will be used by municipalities from 01 July 2016 (namely: Central Suppliers Database).

Officials were furthermore exposed to training during the financial year. Representatives of the Northern Cape Provincial Treasury were on hand to provide training on supply chain, assets, record management, CIBD and National Treasury contracts.

The following officials have been exposed to SCM training and workshops:

Official	Designation	Training
Manuel MF	Chief Financial Officer	• Infrastructure Procurement Contracts
Ludwick LR	Manager Financial Services	• SCM Committees Training
Vumazonke N	Clerk: SCM	• Infrastructure Procurement Contracts • Central Suppliers Database
Minnaar D	Clerk: SCM	• Infrastructure Procurement Contracts • Central Suppliers Database
Mhlukani L	Accountant: SCM	• Infrastructure Procurement Contracts • Central Suppliers Database

5. Demand Management

5.1 Preferred Suppliers Database

In terms of the Municipal Financial Management Act (MFMA) (Act 56 of 2003) the Emthanjeni Local Municipality is required to have a Preferred Suppliers Database.

Purchases for goods and services for the Municipality shall be made through the Preferred Suppliers Database. The Emthanjeni Local Municipality has a Preferred Suppliers Database and requested all current as well as interested suppliers to register on our database during July 2015.

The current database application form has been proven to be a cumbersome document to complete and the document will be reviewed in order to make it more accessible and will send an invitation to register and update the current database. An advertisement will be published during July 2015.

5.2 Supply Chain Management processes

The following thresholds are currently being adhered to in order to support the strategic and operational commitments of the Municipality:

(a) For procurement to a value of R1 000 (VAT included)

- One quotation will be required
- The supplier is selected and appointed on a rotation basis, provided that the parts or repairs are supplied immediately
- Normal stock items: the buyer will re-order at the agreed minimum stock level
- For the purchasing of non-stock items authorization is required in accordance with the delegations

(b) For procurement of values between R1 001 and R2 000 (VAT included)

- Two quotations will be required
- The supplier is selected and appointed on a rotation basis, provided that the parts or repairs are supplied immediately
- Normal stock items: the buyer will re-order at the agreed minimum stock level
- For the purchasing of non-stock items authorization is required in accordance with the delegations

(c) For procurement of values between R2 001 and R10 000 (VAT included)

- Three written quotations will be required
- The supplier is selected and appointed on a rotation basis, provided that the parts or repairs are supplied immediately
- Normal stock items: the buyer will re-order at the agreed minimum stock level
- For the purchasing of non-stock items authorization is required in accordance with the delegations

(d) For procurement of values between R10 001 and R200 000 (VAT included)

- Three formal written quotations will be required
- The CFO will appoint the supplier on a rotation basis, depending on the urgency and delivering period
- All requirements in excess of R30 000 must be advertised for at least 7 days on the website and an official notice board of Emthanjeni Local Municipality
- The CFO will approve all purchases above R100 000

(e) For procurement above R200 000 (VAT included) and long term contracts

- Goods and services are procured by way of a competitive bidding process for-
- procurement above a transaction value of R200 000 (VAT included); and
 - the procurement of long term contracts.

The development of efficient and effective Procurement Procedures was set as a prime objective. This goal, although it is an ongoing process, has been reached.

6. The Bid Committee System

The Bid Committee system for competitive bids has been actively applied within the municipality over the past financial year. Officials are still being invited on an ad-hoc basis to participate in the committees as and when required, but with written delegations in order to participate in the committees.

6.1 The bid specification committee

The bid specification committee compiles the specifications for the procurement of goods or services by the municipality.

The committee is appointed by the Accounting Officer and must be composed of one or more officials of the municipality, preferably a Supply Chain Management Practitioner and the manager responsible for the function involved, and may when regarded appropriate by the Accounting Officer, include external specialist advisors.

The relevant Director is normally the chairperson of the Specifications Committee

The current members of the Bid Specification Committee are:

Standing Members

LM De Leeuw
D Minnaar
P Claaste
H Joka

Advisors to the Specification Committee as Specialised Function as per specific tender that relates to a particular Directorate.

Finance Directorate	:	MF Manuel & M Ludwick
Corporate Services	:	VE Diamane, S Mvandaba & M Jack
Community Services	:	MR Jack & CP Appies
Infrastructure Services	:	M Owies, W Lubbe, FD Taljaard, S Mgijima

6.2 The bid evaluation committee

The bid evaluation committee is appointed by the Accounting Officer and must as far as possible be composed of –

- One or two senior managers from the departments requiring the goods or services;
- Supply Chain Management Practitioner / Controller
- Tender Secretariat
- Internal Auditor

The current members of the Bid Evaluation Committee are:

MR Ludwick
M Jack
FD Taljaard
CP Appies
N Vumazonke

6.3 The bid adjudication committee

The bid adjudication committee may consist of:

- The Chief Financial Officer
- Supply Chain Accountant
- Director
- Tender Secretariat
- Technical Expert in the relevant field who is an official, if such an expert exists

The Bid Adjudication Committee has been fully functional and has been involved in all bids exceeding R 200 000 and due to a conservative approach even awards to a lesser value. The Bid Adjudication Committee recommends to the Accounting Officer, the successful Bidder. The Accounting Officer has the discretion to ratify or rejects the recommendation of the Bid Adjudication Committee.

The current members of the Bid Adjudication Committee are:

MF Manuel
M Owies
MR Jack
VE Diamane
LC Mhlukani

Bids awarded recommended by the Bid Adjudication Committee and awarded by the Accounting Officer.

The following bids were recommended by the Bid Adjudication Committee and awarded by Accounting Officer in terms of the SCM Policy and the Preferential Procurement Policy for the 2015/2016 financial year:

BIDS RECOMMENDED BY BID ADJUDICATION COMMITTEE AND AWARDED BY THE ACCOUNTING OFFICER DURING 2015/2016 FINANCIAL YEAR

PROJECT DESCRIPTION	PROJECT NO.	CLOSING DATES	BIDDERS	BID AMOUNTS	RESPONSIVE BIDDERS	BID POINTS SCORED	Bids Awarded to/Successful Bidder
Supply and Delivery and Maintenance of Office Automation to Emthanjeni Local Municipality	T3/2015	11 June 2015	Konica Minolta	52 952.10	Konica Minolta	98.00	Copy X Business Solutions R1 634225.56
			Copy X Business Solutions	58 591.70	Copy X Business Solution	81.33	
			Digi Copiers	58 988.54			
			CW Rossouw Family Trust	118 783.13	CW Rossouw Family Trust	-31.31	
			Canon	140 798.40	Canon	-64.26	
Housing Turnkey Service Provider	T5/2015	25 June 2015	Nevavest	RISK BASIS	Nevavest	8.00	Oxiron Trading as AGA Mzantsi
			Phetego/Dikopo J.V	LEE 5% ADMINISTRATION FEE.	Phetego/Dikopo J.V	1.00	

(HTSP) for eradication of Housing backlogs Phase 2&3			Taola Developers		Taola Developers	8.00	
			Matsapa-Batshelo Trading		MatsapaBatshelo Trading	10.00	
			Ruwacon		Ruwacon	8.00	
			ASLA Construction		ASLA Construction	5.00	
			Skyward Housing		Skyward Housing	0.00	
			Daneo Construction		Daneo Construction	10.00	
			Oxiron Trading as AGA Mzantsi		Oxiron Trading as AGA Mzantsi	10.00	
		Gazia		Gazia Engineering	10.00		

			Engineering Metro Project Developments		Metro Project Development	8.00	
Provision for Security Services to Emthanjeni Municipality	T6/2015	17 July 2015	Bantu Security Security Force Batsha ba Tirong Smada Security Services Bafazi Security Services Siphuwuthando Security Service.	NOT AWARDED			
Banking Services	T4/2015	02 July 2015	Absa Standard	VARIOUS PRICING	Absa Standard Bank	98.00 17.79	ABSA BANK

			Bank				
			First National Bank		First National Bank	92.07	
			Nedbank		Nedbank	42.87	
ERF 778	T7/2015		OC Jooste	100 000.00	OC Jooste	80.00	OC Jooste R100 000
			Luvuyo Mihle	180 000.00			
			Khula Motors	160 000.00			
Professional Engineering Sewer-Bucket Eradication	T7/2015	12 Jan 2016	Civil Sense Consulting	5 796 900.00			BVI Consulting Engineering R5 652382
			Warley Parsons RSA	5 755 840.05	Worley Parsons RSA	86.31	
			SMEC Pty Ltd	5 856 180.00	SMEC Pty Ltd	84.67	
			GIBB Pty Ltd	5 544 837.45	GIBB Pty Ltd	82.10	
			Jeffarres&Green Pty Ltd	5 728 301.07	Jeffarres&Green Pty Ltd	86.76	

			Khulanathi	4 509 435.30			
			Element Consulting	5 215 500.00			
			Lukhozi Consulting	5 653 941.72	Lukhozi Consulting	87.97	
			BVI Consulting	5 652 382.20	BVI Consulting	87.99	
			Mission Point	5 916 377.35			
			ARYX Consulting	5 529 000.00			
			Bigen Africa	5 251 062.36	Bigen Africa	76.53	
			MVD Kalahari	5 548 766.46	MVD Kalahari	89.68	
			Aurecon SA	6 042 587.10	Aurecon	76.53	
Professional Engineering Services: Streets in Hanover	T9/2015	12 Jan 2016	SMEC Pty Ltd	489 470.40	SMEC Pty	71.70	Khulanathi Consulting R 375 441.90

			Element Pty Ltd	393 414.00	Element Pty Ltd	94.17	
			Khulanathi Consulting	375 441.90	Kulanathi	98.00	
			MVD Kalahari	483 370.26	MVD Kalahari	73.00	
			BVI Consulting	533 953.20	BVI Consulting	64.22	
			Civil Sense	592 850.00	Civil Sense	55.94	
			Worley Parsons Pty Ltd	581 879.37	Worley Parsons	54.01	
Tarring of Streets in Hanover	T1/2016	19 May 2016	Zamovuka	3 275 535.78	Zamovuka	70.07	Lubocon R2 499769.87
			Johan VW La Grange	3 587 183.30	Johan VW La Grange	50.85	
			Lubocon Civils	2 499 769.87	Lubocon	90.00	
			Funda Civils	3 144 036.63	Funda Civils	76.80	

			Iphupha Investments	2 772 962.04			
			Double Ring Trading 356	3 826 824.73	Double Ring Trading356	50.22	
Provision Professional Services Refurbishment of Borehole	T2/2016	24 May 2016	SADC Project Element Consulting	2 322 693.00	TENDER NOT YET AWARDED		
			Imberba Properties	976 951.50			
			Worley Parsons	970 897.53			
			BVI Consulting	767 528.27			
Supply and Delivery of Vehicle	T3/2016	17 June 2016	Trek in Motors De Aar Motors	919 791.90	TENDER NOT YET AWARDED		
Construction of Hanover Sewer Pump	S32	17 May 2016	AGA Mzantsi Technical Consultancy	2 717 200.26	Turn key Appointment process		AGA Mzantsi
KOAHO Civil Constructors	S32	17 June 2016	KOAHO Civil Constructors	1 758 051.00	S32 Procurement from Letsemeng Municipality		KOAHO Civils Constructors

Procurement above R30 000 and less than R200 000 where formal written quotations were invited. The following SCM Notices were advertised for at least seven days on the municipal website and official notice board of the municipality during the 2015/2016 financial year. These notices were evaluated against the 80/20 bid principle.

In cases where less than three quotations were received for any procurement, these procurement will form part of the detail summary list of deviation register (list). These deviations were tabled to Council on monthly basis. Detail of deviations are as follows:

Notice No	Description	Closing / Open date	Quotes Received	Bid Prices	Awarded to
24/2015	Installation of High Mast Light	04 Sept 2015	<ul style="list-style-type: none"> Mzozu Trading Enterprise; • Daneo General Construction and • Wee Cee Electric 	<ul style="list-style-type: none"> • R 195 852.00 • R 222 535.72 • R 0.00 	<p>Mzozu Trading Enterprise R 195 852.00</p>
25/2015	Review of Organogram	12 July 2015	<ul style="list-style-type: none"> • UTD HR Consulting 	<ul style="list-style-type: none"> • R 142 022.00 	<p>UTD HR Consulting R 142 022.</p>
25/2015	Purchase of Cable 4 core 16mm	09 Sept 2015	<ul style="list-style-type: none"> • N.B Mechanical Sales 	<ul style="list-style-type: none"> • R 49 362.00 	<p>N.B Mechanical Sales R 49 362.00</p>
26/2015	Supply of Corporate Branded TShirts	05 Oct 2015	NO Awards made because this notice never materialised.	R0.00	

27/2015	Steel Tables and Plastic catering Chairs	07 Oct 2015	NO Awards made because this notice never materialised.	R0.00	
29/2015	4000 square metres grass blocks for De Aar	11 Nov 2015	<ul style="list-style-type: none"> Irrigation equipment Suppliers Ryamic Mining Solutions 	<ul style="list-style-type: none"> R 159 600.00 R 199 682.40 	Irrigation Equipment Suppliers R 159 600.00
30/2015	120 Bitmen Drums	20 Nov 2015	<ul style="list-style-type: none"> Tosas Pty Ltd 	<ul style="list-style-type: none"> R 173 952.60 	Tosas R 173 952.60
31/2015	Festive Lights	27 Nov 2015	<ul style="list-style-type: none"> EANDM Business Enterprises; Bright Soul Trading Projects Daneo General Construction Themba Construction 	<ul style="list-style-type: none"> R 140 256.14 R 160 060.31 R 177 512.61 R 72 960.00 	EANDM Business Enterprise R 140 256.14

32/2015	Protective Clothing	10 Dec 2015	<ul style="list-style-type: none"> • Qongqo TG Trading • Hennies • Themba Construction • EANDM Business • Ryamic Mining Suppliers 	<ul style="list-style-type: none"> • R 205 264 .58 • R 203 430.00 • R 244 530.00 • R 188 825.14 • R 152 073.72 	Ryamic Mining Suppliers R 153 073.72
33/2015	Errect PalisadeFence Phandulwazi Library	17 Dec 2015	<ul style="list-style-type: none"> • Mathew and Xolo Construction • Themba Construction 	<ul style="list-style-type: none"> • R 80 637.46 • R 81 054.00 	Mathew and Xolo Construction R 80 637.46

47/2015	Compilation of a 5year Service Delivery Audit	20 Nov 2015	<ul style="list-style-type: none"> Masilakhe Management Consulting 	<ul style="list-style-type: none"> R 188 100.00 	Masilakhe Management Consulting R 188 100.00
34/2016	G1 Base Course	25 Jan 2016	<ul style="list-style-type: none"> De Aar Stone Crushers 	<ul style="list-style-type: none"> R 164 160.00 	De Aar Stone Crushers R 164 160.00
35/2016	Protective Clothing	29 Jan 2016	<ul style="list-style-type: none"> EANDM Business Ryamic Mining Suppliers 	<ul style="list-style-type: none"> R 109 565.65 R 113 074.00 	EANDM Business R 109 565.65
37/2016	Corporate branded tshirt; laptop bags and be embroidered	12 Feb 2016	<ul style="list-style-type: none"> Hennies 	<ul style="list-style-type: none"> R34 760.00 	Hennies R 34 760.00
38/2016	Requests on expression of interest to purchase and develop erf 1035 (old beer hall)	07 Mar 2016	No one bidded		
39/2016	Request for expression of interest to purchase and develop portion of erf310	07 Mar 2016	Gevton Green Properties and Seseni Projects	R 900 000.00 R 300 000.00	Gevton Green properties (Disposal of Asset)
40/2016	Request on expression of interest to purchase and develop portion of erf1730/2	07 Mar 2016	Gurmuch Pty Ltd	R 375 000.00	NO AWARD ERF TO BE RE-ADVERTISED.
41/2016	Purchase G1 Base Course	15 Mar 2016	De Aar Stone Crushers	R 164 160.00	De Aar stone crushers R 164 160.00
42/2016	Purchase and Delivery of Bitmen Drums	15 Mar 2016	Tosas IPATCH Pty Ltd	R165 345.60 R301 879.98	Tosas

					R 165 345.60
43/2016	Redesign, Binding and Printing of Annual Report 2014/2015	01 April 2016	THIS NOTICE NEVER WENT THROUGH AND WAS READVERTISED AS NOTICE 47/2016		
45/2016	Renovations: Houses in Britstown	07 Apr 2016	Jupiter Construction; Siyakhasa Building Constructors and Themba Construction	R 99 270.00 R 177 140.04 R 98 553.00	Jupiter Construction R 99 270.00
46/2016	Review of Housing Policy	07 Apr 2016	Ever Excellence; Fortogenic Solutions and AGA Mzantsi	R 197 000.00 R 210 000.00 R 185 016.30	AGA Mzantsi R185 016.30
47/2016	Redesign; printing and branding of Annual Report 2014/2015	13 Apr 2016	SwiftPrint	R 126 608.40	SwiftPrint R126 608.40
48/2016	Supply of Corporate branded TShirts for all	22 Apr 2016	Mbewentle Trading&Projects and EANDM Business	R 175 000.00 R 198500.00	Mbewentle Trading&Projects R175 000.00
49/2016	Disposal of immovable asset erf 246	12 May 2016	Khula Motors	R 350 000.00	WITHDRAWN
50/2016	Compilation of LED Strategy	12 May 2016	NO ONE BIDDED	R 0.00	WITHDRAWN
51/2016	Purchase of Beer Hall	12 May 2016	NLS Enterprise; Polash Cash and Carry and	R 30 000.00 R 70 000.00	WITHDRAWN

			RLM Consumer Enterprise	R 25 000.00	
52/2016	Tariff 2016/17 advert		Advertised on Government Printing Works	R 1000.00	
54/2016	Reprogramming and Auditing of 31 Bulk meters	20 May 2016	Power Measurement IceBurg and Xult Projects and Management Pty Ltd	R 102 075.60 R 87 346.80 R 115 445.00	NOT YET FINALISED
55/2016	Purchase and Delivery of a 100KVA 11KV Transformers	31 May 2016	ISJX General Contracts XULT Projects and Management Daneo General Trading	R 83 220.00 R 85 097.00 R 92 500.00	XULT Projects and Management

7. Minor Breaches and Deviations

7.1 Minor breaches of procurement processes

The Supply Chain Management Policy states in Paragraph 39(1)(b) that: “The accounting officer may ratify minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature”

7.2 Deviations from Procurement Process

The Supply Chain Management Policy states in Paragraph 39(1)(a): “The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (i) in a emergency;
- (ii) if such goods or services are produced or available from a single provider only;
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes”

A detailed schedule of all the minor breaches & deviations were approved by the Accounting Officer during the 2015/2016 financial year. These were also adopted by the Executive Committee and MPAC. Please see ANNEXURE A

8. Awards to Close Family Members of Persons in the Service of the State

In terms of Regulation 45 of the Supply Chain Management Regulation, awards to close family members of persons in the service of the state must disclose particulars of awards of more than R 2000 in the Annual Financial Statements.

No bids were awarded to a person who is a family member of a person in the service of the state.

Awards to Persons in the Service of the State

In terms of Council's Supply Chain Management Policy, Paragraph 49, the municipality is prohibited from doing business with any person in the service of the state.

No bids were awarded to a person in the service of the state.

9. Logistics, Disposals and Risk Management

The SCM unit must provide an effective system to ensure the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, vendor performance, maintenance and contract administration as well as provide for an effective method of disposal and letting of assets which is inclusive of redundant and obsolete stock. Such systems must also have in place mechanisms to identify, consider and avoid potential risk in the SCM system.

Sec 40 Municipal Supply Chain Management Regulations: Disposal Management provides for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets. **The detail list of all the Assets that have been Disposed during the financial year is attached as Annexure B.**

The Total Amount of Assets Disposed 2015/16 amount to R 93 830.32

a. Setting of Inventory Levels

The inventory levels are monitored on a regular basis and updated, with the assistance with the Expenditure Department.

b. Inventory Control

The stock take for the 2015/16 financial year took place on the 30 June 2016. This stock take was however not pre-empted with regular quarterly checks or ad hoc spot checks and is a review of vital importance in order to reduce the risks of theft, pilferage and erroneous allocation of transactions.

c. Placing of Orders

Copies of all orders are kept onsite and outstanding orders are followed up on a regular basis.

d. Receiving and Distribution of Goods

The receipt and distribution of goods are recorded on the accounting system. This enables us to regularly do spot checks on stock as well as a full formal stock take at the end of the financial year.

e. Vendor Performance, Maintenance and Contract Administration

Vendor performance is monitored continuously and problems are promptly addressed. Vendor records are also updated on a regular basis and contract administration are performed regularly to ensure service delivery.

f. Redundant and Obsolete Stock

Redundant and obsolete stock are written off in terms of Council's Asset Management Policy.

g. Mechanisms to identify, consider and avoid potential risk in the SCM System

The potential of risks are identified on a case by case basis when the specifications of a particular requirement are drawn up. Individual transactions are scrutinized by the heads of department with the relevant delegation of authority to ensure compliance 36 with the SCM policy and further scrutiny is placed on the transactions before the payment is made by the office of the CFO.

10. Summary

The implementation of Supply Chain Management in the municipality has become an accepted reality in the municipality.

Projects and procurement is being planned with cognisance of the requirements of the Supply Chain Management legislative framework. However more work should be done in order to improve strategic sourcing to enhance the value the municipality can derive in improved sourcing and supplier development.

The current shortcomings in the implementation of the Supply Chain Management Policy are constantly addressed. Council's SCM policy fully complies with the requirements of the SCM Regulations, and is ideally set to ensure that procurement processes of the municipality is fair, equitable, transparent, competitive and cost effective and comply with the prescriptions of the Municipal Finance Management Act.

“NB: FROM THE 01 JULY 2016 EMTHANJENI LOCAL MUNICIPALITY WILL BE IMPLEMENTING THE USE OF CENTRAL SUPPLIERS DATABASE”, where possible.

**I. VISSER
MUNICIPAL MANAGER**

ANNEXURE A

SCM DEVIATION REGISTER - JULY 2015

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
03/06/2015	Cheque 67339	H.J Boucher	2000.00	Repair of safe key		2,000.00
30/06/2015	D1017020	Funchal	4,212.90	Only two service provider can quote when purchasing newspaper and magazines for libraries		4,212.90
13/07/2015	D1017016	Super Armature	20,558.68	Only service provider that can deal with manufacturing of parts of pump	20,558.68	
13/07/2015	D1017040	Komatsu	13,491.48	Only service provider that can repair komatsu machine	13,491.48	
13/07/2015	D1017046	Henk Botha	8,000.00	Only two service provider that can repair Oil Filter to new holland		8,000.00
14/07/2015	Cheque 67300	Shoprite	2,208.72	Only two service provider that can provide us with quote when purchasing refreshments for Mandela 's Day		2,208.72
14/07/2015	Cheque 67298	Shoprite	3,187.02	Only two service provider that can provide us with quote when purchasing refreshments for Mandela 's Day		3,187.02
14/07/2015	Cheque 67302	Shoprite	2,182.17	Only two service provider that can provide us with quote when purchasing refreshments for Mandela 's Day		2,182.17
14/07/2015	D1017015	Prestige Hardware	7,900.00	Only two service provider that can provide us with quote on building material		7,900.00
14/07/2015	D1017017	BKB	11,381.70	Only two service provider that can provide us with quote on building material		11,381.70
14/07/2015	Cheque 67299	Shoprite	2,437.59	Only two service provider that can provide us with quote when purchasing refreshments for Mandela 's Day		2,437.59
14/07/2015	Cheque 67301	Shoprite	3,081.33	Only two service provider that can provide us with quote when purchasing refreshments for Mandela 's Day		3,081.33
16/07/2015	D1017038	Super Armature	25,661.71	Only service provider that can deal with manufacturing of parts of pump	2,566,171.00	
17/07/2015	D1017037	Richardo Car Audio and Electronics cc	1,950.00	Only service provider can repair TV mask and tower locally	1,950.00	
17/07/2015	Cheque 67327	Shoprite	2,248.00	Only two service provider that can provide us with quote when purchasing refreshments		2,248.00
21/07/2015	D1017042	Dumas Ingenieurswerke	1,368.00	Only service provider that can make welding	1,368.00	
21/07/2015	D1017041	Dumas Ingenieurswerke	17,100.00	Only service provider that can repair windpipe	17,100.00	
22/07/2015	D1017039	Richardo Car Audio and Electronics cc	696.00	Only service provider can repair SABC tower in Hanover	696.00	
24/07/2015	Cheque 67	Pixley ka Seme	248,062.50	They shared service in terms of the SLA for 2015/16	248,062.50	
24/07/2015	D1017059	De Aar Bande and Gas	21,377.00	Only service provider that can install glass locally	21,377.00	
24/07/2015	D1017060	Astron and Alarms	2,743.41	Only service provider for security alarms system repairs	2,743.41	
24/07/2015	D1017058	Kimru IT Logix	4,548.60	Is the provider of the software used by the municipality	4,548.60	
24/07/2015	D1017061	Smith Broers	21,666.20	Only two service provider that can supply with motor parts		21,666.20
24/07/2015	Req.no. 51013	Super Armature	11,028.31	The motor and pump must be dismantle before they give us quote	11,028.31	
28/07/2015	Cheque 67341	Checkers	4,193.88	Only two service provider that can provide us with quote when purchasing refreshments		4,193.88
29/07/2015	Req.no. 46736	De Aar Stone Crushers	5,928.00	Hire machine to De Aar Stone Crushers for removal of bin	5,928.00	
29/07/2015	Req.no. 49330	De Aar Motors	1,738.37	Only service provider who can assist us in this regard	1,738.37	
			450951.57		2,916,761.35	74,699.51

SCM DEVIATION REGISTER - AUGUST 2015

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
30/07/2015	D1017123	One Stop Shop	4298.90	Only two service provider can quote when purchasing newspaper and magazines for libraries		4,298.90
31/07/2015	D1017124	Prestige Hardware	6,592.10	Only two service provider that can provide us with building material locally		6,592.10
04/08/2015	D1017132	Autolec	2,101.00	Only service provider that can repair vehicle wiering	2,101.00	
04/08/2015	D1017133	Autolec	1,028.55	Only service provider that can repair vehicle wiering	1,028.55	
04/08/2015	D1017131	Autolec	2,562.37	Only service provider that can repair vehicle wiering	2,562.37	
04/08/2015	D1017166	Autolec	3,553.72	Only service provider that can repair vehicle wiering	3,553.72	
06/08/2015	D1017127	Prestige Hardware	4,059.80	Only two service provider that can provide us with building material locally		4,059.80
06/08/2015	D1017125	Komatsu	7,217.63	Only service provider that can repair vehicle wiering	7,217.63	
06/08/2015	D1017126	Build It	1,369.00	Only one service that can provide us with those building material	1,369.00	
06/08/2015	Cheque 67367	Checkers	3,308.67	Only service provider that was willing to give us quote when purchasing refreshments on woman's day	3,308.67	
07/08/2015	D1017170	Autolec	1,761.11	Only service provider that can repair vehicle wiering	1,761.11	
07/08/2015	D1017128	Build It	1,244.40	Only two service provider that can provide us with building material locally		1,244.40
12/08/2015	D1017171	Build It	26,387.25	Only two service provider that can provide us with building material locally		26,387.25
13/08/2015	D1017172	Build It	3,781.10	Only two service provider that can provide us with building material locally		3,781.10
14/08/2015	D1017173	Smith Broers	5,000.00	Only service provider that can provide us with canopy of isuzu 2005	5,000.00	
19/08/2015	D1017197	Trek in Paneelkloppers	4,974.49	Only service provider that can do panelbeater	4,974.49	
19/08/2015	D1017196	Spectrum Communication	25,964.64	Only service provider that can provide us with telemetry machine	25,964.64	
20/08/2015	Cheque 67390	Checkers	3,788.04	Only two service provider that can provide us with quotations when purchasing refreshments		3,788.04
20/08/2015	D1017195	Dumas Ingenieursweke	8,265.00	Only service provider that can do welding locally	8,265.00	
20/08/2015	D1017201	Jack of All Trades	11,530.00	Only service provider that can provide us with equipment for repairing roof	11,530.00	
21/08/2015	D1017194	Lihlumi Bhongo Luyolo Enterprise	13,450.00	Emergency of building a house that was burn and it must be repair quickly	13,450.00	
25/08/2015	D1017202	CM Chemicals	2,651.55	Three quotes were receive choose CM Chemicals because of quality of mop they want		2,651.55
26/08/2015	D1017193	Waltons	2,185.95	Three quotes were receive but the cheapest provider provide us with wrong specification of a printer		2,185.95
27/08/2015	D1017190	Ubertech	22,800.00	The service provider software system development enable us to print municipal accounts and monthly payslips	22,800.00	
			169875.27		114,886.18	54,989.09

SCM DEVIATION REGISTER - SEPTEMBER 2015

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
21/08/2015	D1017181	Jet Vac	53181.00	Only one quotation for draining sewerage (emergency work)	53,181.00	
28/08/2015	D1017270	Funchal	4526.90	Only two service provider can quote when purchasing newspaper and magazines for libraries		4,526.90
02/09/2015	Cheque no. 67419	Checkers	3,794.08	Only two service provider that can provide us with quotations when purchasing refreshments		3,794.08
03/09/2015	D1017271	Autolec	2,426.57	Only service provider that can repair vehicle wiring	2,426.57	
03/09/2015	D1017247	Build It	3,453.00	Only two service provider that can provide us with building material locally		3,453.00
03/09/2015	D1017272	Khula Motors	13,073.52	The vehicle was declare by traffic department must be repair urgently cause is use to open sewerage lines	13,073.52	
03/09/2015	D1017248	G.E Edward	3,122.51	Only service provider can install slabs	3,122.51	
07/09/2015	D1017225	Jet Vac	22,458.00	Only service provider that can sewerage lines and pipe was broken during draining	22,458.00	
10/09/2015	D1017292	NB Mechanical	49,362.00	Only one quotation receive on the closing date of 09/09/2015	49,362.00	
14/09/2015	D1017302	Prestige Hardware	29,329.00	Only two service provider that can provide us with building material locally		29,329.00
15/09/2015	D1017273	Autolec	2,411.00	Only service provider that can repair vehicle wiring	2,411.00	
17/09/2015	D1017255	Precision Hydraulics	11,445.60	Only service provider that can repair	11,445.60	
21/09/2015	D1017310	Spectrum Communication	24,361.80	Only service provider that can repair or monitor telemetry machine	24,361.80	
21/09/2015	D1017275	Port Elizabeth Traffic College	26,805.28	K53 Training Examiner Driving Licenses	26,805.28	
22/09/2015	D1017305	Prestige Hardware	29,377.00	Only two service provider that can provide us with building material locally		29,377.00
22/09/2015	D1017306	Prestige Hardware	29,169.00	Only two service provider that can provide us with building material locally		29,169.00
22/09/2015	D1017307	Prestige Hardware	3,714.00	Only two service provider that can provide us with building material locally		3,714.00
22/09/2015	D1017309	Prestige Hardware	1,687.00	Only two service provider that can provide us with building material locally	1,687.00	
22/09/2015	D1017311	De Aar Glass Works	830.00	Only two service provider that can repair glass		830.00
23/09/2015	D1017313	De Aar Glass Works	1,124.00	Only two service provider that can repair glass		1,124.00
23/09/2015	Cheque no. 67465	Checkers	1,967.00	Only service provider can assist with quote on booking of bus	1,967.00	
23/09/2015	D1017304	G.E Edward	7,778.22	Only one service provider can install glass	7,778.22	
23/09/2015	D1017303	De Aar Glass Works	5,900.00	Only one service provider can install glass	5,900.00	
28/09/2015	D1017295	ABC Pumps (Pty)Ltd	103,529.78	Only service provider quote on the emergency work (CR 1 Pump and Engine Wheel Base and Canopy Lay Flat)		103,529.78
			434826.26		225,979.50	208,846.76

SCM DEVIATION REGISTER - OCTOBER 2015

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
09/09/2015	D1017388	Funchal	4221.90	Only one service provider that can quote when purchasing newspaper and magazines for libraries	4,221.90	
28/09/2015	D1017347	Build It	23871.15	Only two service provider that can provide us with building material locally		23,871.15
29/09/2015	D1017366	Khula Motors	16,894.80	Only service provider that can provide us with those parts for vehicle and the model is 1982	16,894.80	
01/10/2015	D1017322	Moloa Academy	16,388.50	Only service provider that is registered with SASSETA and they are willing to do inhouse training	16,388.50	
02/10/2015	D1017346	Trek in Toyota	2,558.54	Vehicle under warranty	2,558.54	
05/10/2015	D1017345	Prestige Hardware	22,341.00	Only two service provider that can provide us with building material locally		22,341.00
05/10/2015	D1017354	De Aar Motors	4,610.59	Only service provider can be able to repair Nissan Bakki	4,610.59	
09/10/2015	Cheque no. 67514	Utility Rubber Stamps cc	1,170.00	Only service provider within the radius of 300kms can assist us with rubber stamps	1,170.00	
12/10/2015	D1017393	Precision Hydraulics	49,157.94	Only service provider can issue load test certificate vehicle must be open to assess damage	49,157.94	
15/10/2015	D1017389	Prestige Hardware	1,939.10	Only two service provider that can provide us with building material locally		1,939.10
15/10/2015	D1017391	Prestige Hardware	27,915.60	Only two service provider that can provide us with building material locally		27,915.60
15/10/2015	D1017390	Rocla	8,405.22	Only service provider that can provide us with beton pype	8,405.22	
23/10/2015	Req. no. 50015	AAS Operation	22,151.10	Three quotation was received only AAS Operation have chlorine gas		22,151.10
23/10/2015	Req. no. 50017	Build It	4,494.00	Only two service provider that can provide us with building material locally		4,494.00
			206119.44		103,407.49	102,711.95

SCM DEVIATION REGISTER - NOVEMBER 2015

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
03/11/2015	D1017441	Dumas Ingenieurswerke	28,487.87	Only one service provider that can manufacture steel	28,487.87	
05/11/2015	D1017437	Smith Broers	2,500.00	Excess amount on claim for insurance	2,500.00	
17/11/2015	D1017444	Fulcrum Technology	13,708.50	Only two service provider that are available on quoting at this moment for doing this service		13,708.50
18/11/2015	Req. no. 49225	Checkers	1,447.52	Only two service provider that can provide us with quote when purchasing refreshments		1,447.52
19/11/2015	D1017459	CM Chemicals	1,856.00	Only service provider with product in stock for procurement	1,856.00	
20/11/2015	D1017461	Hennies Sentrum	1,636.00	Only one service provider that can provide us with photo's and frames locally	1,636.00	
20/11/2015	D1017495	Rocla	7,568.46	Only one service provider that can provide us with concrete	7,568.46	
24/11/2015	Req. no. 47868	Ignite	29,500.00	The only service provider managing our SDBIP and other system electronically	29,500.00	
26/11/2015	D1017498	Prestige Hardware	1,517.05	Only two service provider that can provide us with building material locally		1,517.05
26/11/2015	D1017497	Prestige Hardware	1,559.75	Only two service provider that can provide us with building material locally		1,559.75
26/11/2015	D1017496	Dumas Ingenieurswerke	2,850.00	Only service provider that can do welding locally	2,850.00	
26/11/2015	D1017487	Prestige Hardware	2,019.00	Only two service provider that can provide us with building material locally		2,019.00
26/11/2015	D1017488	Prestige Hardware	3,124.00	Only two service provider that can provide us with building material locally		3,124.00
26/11/2015	D1017489	Prestige Hardware	1,575.00	Only two service provider that can provide us with building material locally		1,575.00
26/11/2015	D1017490	Prestige Hardware	1,248.00	Only two service provider that can provide us with building material locally		1,248.00
26/11/2015	D1017491	Prestige Hardware	1,425.00	Only two service provider that can provide us with building material locally		1,425.00
			102,022.15		74,398.33	27,623.82

SCM DEVIATION REGISTER - December 2015

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
03/12/2015	D1017485	Masilakhe Management Consulting	188100.00	Only one service provider quoted on the closing date of Notice 47/2015	188100.00	
10/12/2015	67542	Shoprite	4459.83	The only service provider that provide us with quotes		4459.83
11/12/2015	D1017530	De Aar build It	1,257.00	Only two service provider that can provide us with building material locally		1,257.00
11/12/2015	D1017529	Prestige	8,500.00	Only two service provider that can provide us with building material locally		8,500.00
14/12/2015	D1017535	Irrigation Equipment	159,600.00	Only two service providers quoted on the closing date of Notice 29/2015		159,600.00
15/12/2015	D1017542	Autolec	2,618.76	Only service provider that can repair vehicle wiering	2,618.76	
15/12/2015	D1017541	Autolec	4,999.90	Only service provider that can repair vehicle wiering	4,999.90	
15/12/2015	D1017540	Tosas	173,952.60	Only one service provider quoted on the closing date of Notice 30/2015	173,952.60	
			<u>543488.09</u>		<u>369,671.26</u>	<u>173,816.83</u>

SCM DEVIATION REGISTER - JANUARY 2016

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
05/11/2015	D1017614	Funchal	4,352.40	Only one service provider registered on our system that their documents are valid and updated	4,352.40	
09/12/2015	Req. no.	Ubertech	8,396.16	Only service provider that can provide us with IT work	8,396.16	
05/01/2016	D1017615	Funchal	4,505.40	Only service provider that can provide us newspaper and magazine on monthly basis and pay them later	4,505.40	
12/01/2015	D1017608	Prestige Hardware	2,655.00	Only service provider that can provide with	2,655.00	
13/01/2016	Req. no. 49259	Danyi Telecoms	18,126.00	Only service provider that renders maintenance service for telephone on SLA	18,126.00	
13/01/2016	D1017565	De aar Motors	10,743.60	Only authorised dealer to repair the vehicle in the area	10,743.60	
13/01/2016	D1017578	Pay Day Software	1,356.60	Only service provider that can provide us with payslips	1,356.60	
18/01/2016	Req. no. 49260	Early Worx	6,000.00	Only service provider that can provide us with franking machine stamps	6,000.00	
19/01/2016	D1017640	Trek in Panelbeaters	2,500.00	Insurance claim that was send to insure and authorization was given the company to repair vehicle	2,500.00	
19/01/2016	D1017752	Prestige Hardware	9,620.00	Only two service provider that can provide us with building material locally		9,620.00
27/01/2016	D1017637	De aar Stone Crushers	7,410.00	Only service provider that can hire	7,410.00	
27/01/2016	D1017639	G.E Edward	3,174.90	Only service provider can install slabs	3,174.90	
27/01/2016	D1017636	Prestige Hardware	8,086.00	Only two service provider that can provide us with building material locally		8,086.00
27/01/2016	D1017677	Trentyer	4,388.99	Only one service provider that can repair slow patch tyers	4,388.99	
27/01/2016	D1017678	Trentyer	4,525.31	Only one service provider that can patch tyers	4,525.31	
27/01/2016	D1017676	Komatsu	13,058.70	Only one service provider	13,058.70	
27/01/2016	Cheque no. 67595	Checkers	5,467.88	Only two service provider that can provide us with quotes when purchasing refreshments		5,467.88
27/01/2016	Cheque no. 67601	Checkers	2,598.87	Only two service provider that can provide us with quotes when purchasing refreshments		2,598.87
28/01/2016	Req. no. 51501	Shoprite	7,482.15	Only two service provider that can provide us with quotes when purchasing refreshments		7,482.15
28/01/2016	D1017675	Trentyer	6,580.08	Only service provider that can provide us with 7.50 R16 tyers	6,580.08	
			131,028.04		97,773.14	33,254.90

SCM DEVIATION REGISTER - FEBRUARY 2016

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
08/02/2016	D1017717	De aar Stone Crushers	164,160.00	Only service provider that responded on Notice 34/2016	164,160.00	
10/02/2016	D1017715	Tri-Letro	28,455.77	Only service provider that can be able to join cable between mains and industrial	28,455.77	
11/02/2016	D1017716	Prestige Hardware	21,093.80	Only two service provider that can provide us with building material locally		21,093.80
11/02/2016	D1017710	Autolex	1,830.86	Only service provider that can repair vehicle	1,830.86	
11/02/2016	D1017709	Autolex	1,389.66	Only service provider that can repair vehicle	1,389.66	
12/02/2016	D1017742	Dumas Ingenieurswerke	5,928.00	Only service provider registered locally that can doen stainless steel work	5,928.00	
12/02/2016	D1017706	EANDM Business Enterprise	109,565.65	Only two service provider that responded on Notice 35/2016		109,565.65
12/02/2016	D1017745	Autolex	1,608.54	Only service provider that can repair vehicle	1,608.54	
16/02/2016	Cheque no. 67643	Checkers	4,500.94	Only two service provider that can provide us with quotation when purchasing refreshments		4,500.94
16/02/2016	D1017736	Hennies Sentrum	34,760.00	Only service provider that responded on Notice 37/2016	34,760.00	
17/02/2016	D1017738	Ignite Advisory	111,720.00	Procurement is done in accordance to SLA between Ignite and Emthanjeni	111,720.00	
18/02/2016	D1017751	Prestige Hardware	9,835.00	Only two service provider that can provide us with building material locally		9,835.00
19/02/2016	D1017731	Ubertech	44,823.38	Only service provider that can provide us with Zimbra Collaboration and service rendred according to SLA	44,823.38	
19/02/2016	D1017754	Build It	7,900.00	Only two service provider that can provide us with building material locally		7,900.00
19/02/2016	D1017747	Prestige Hardware	10,065.00	Only two service provider that can provide us with building material locally		10,065.00
19/02/2016	D1017750	Prestige Hardware	8,932.00	Only two service provider that can provide us with building material locally		8,932.00
19/02/2016	D1017752	Prestige Hardware	9,620.00	Only two service provider that can provide us with building material locally		9,620.00
23/02/2016	D1017746	Ubertech	2,223.00	Only service provider that can replace hard drive to prevent collapsing of system	2,223.00	
23/02/2016	Cheque no. 67649	Shoprite	4,472.93	Only two service provider that can provide us with quotation when purchasing refreshments		4,472.93
24/02/2016	D1017785	Prestige Hardware	7,254.90	Only two service provider that can provide us with building material locally		7,254.90
26/02/2016	D1017800	Tri-Letro	39,974.10	Emergency of repair 2 cable that feed Industrial Substation	39,974.10	
			630,113.53		436,873.31	193,240.22

SCM DEVIATION REGISTER - MARCH 2016

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
24/02/2016	D1017808	Funchal	4,375.90	Only service provider that can provide us newspaper and magazine on monthly basis and pay them later		4,375.90
24/02/2016	D1017807	One Stop Shop	4,290.40	Only service provider that can provide us newspaper and magazine on monthly basis and pay them later		4,290.40
29/02/2016	D1017820	Funchal	4,389.40	Only service provider that can provide us newspaper and magazine on monthly basis and pay them later		4,389.40
03/03/2016	D1017806	De Aar Stone Crushers	7,410.00	Only service provider that can hire escavator/TLV	7,410.00	
04/03/2016	D1017804	Prestige Hardware	8,500.00	Only two service provider that can provide us with building material locally		8,500.00
08/03/2016	D1017810	Contour Technology	174,990.00	Emergeny electrician department is running out of stock with prepaid meters		174,990.00
08/03/2016	Cheque no. 67673	Checkers	8,899.65	Three quotes were received only checkers has the whole		8,899.95
10/03/2016	D1017818	Rocla	2,273.16	The only service provider of concrete slabs in a radius of 300km	2,273.16	
10/03/2016	D1017827	Spectrum Communication	9,291.00	Only service provider that can provide 4-20m pressure transducer	9,291.00	
22/03/2016	Cheque no. 67681	Shoprite	1,104.59	Only service provider that was available to give us quote for cleaning campaign events	1,104.59	
22/03/2016	Cheque no. 67680	Madeira Supermarket	1,100.00	Only service provider that was available to give us quote for cleaning campaign events	1,100.00	
22/03/2016	Cheque no. 67679	Funchal	1,500.00	Only service provider that was available to give us quote for cleaning campaign events	1,500.00	
			228,124.10			
					22,678.75	205,445.65

SCM DEVIATION REGISTER - APRIL 2016

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
24/03/2016	D1017858	Maskhe's Catering	1,725.00	Only service provider was available at that present moment for tournament of Mayoral cup	1,725.00	
24/03/2016	D1017866	Heldersig General Trader	3,225.00	Only service provider was available at that present moment for tournament of Mayoral cup	3,225.00	
31/03/2016	D1017874	Prestige Hardware	1,118.00	Only two service provider that can provide us with building material locally		1,118.00
01/04/2016	D1017868	Trek in Toyota	2,492.24	Only registered Toyota Agency in the area of De Aar	2,492.24	
04/04/2016	D1017891	Prestige Hardware	1,475.00	Only service provider was available to give us quote when the door of youth centre was broken	1,475.00	
04/04/2016	D1017881	AAS Operations	24,400.41	Only service provider that specialize with repairing of chlorine bottles.	24,400.41	
04/04/2016	D1017893	Prestige Hardware	2,567.00	Only two service provider that can provide us with building material locally		2,567.00
05/04/2016	D1017882	Prestige Hardware	1,150.00	Only two service provider that can provide us with building material locally		1,150.00
05/04/2016	D1017875	Prestige Hardware	6,227.50	Only two service provider that can provide us with building material locally		6,227.50
06/04/2016	D1017871	Prestige Hardware	6,227.00	Only two service provider that can provide us with building material locally		6,227.00
06/04/2016	D1017873	Prestige Hardware	6,227.50	Only two service provider that can provide us with building material locally		6,227.50
06/04/2016	D1017872	Prestige Hardware	6,227.50	Only two service provider that can provide us with building material locally		6,227.50
06/04/2016	D1017876	Trentyer	4,492.16	Only supplier that can charge labour	4,492.16	
08/04/2016	D1017883	Aveng Infraset	28,895.58	Only service provider that provide paving bricks	28,895.58	
08/04/2016	D1017885	Aveng Infraset	3,439.95	Only service provider that provide paving bricks	3,439.95	
08/04/2016	D1017887	Dumas Ingenieurswerke	4,560.00	Only service provider that can do engineering work	4,560.00	
08/04/2016	D1017880	Autolec	2,700.00	Only servive provider that can repair weiring of vehicle	2,700.00	
08/04/2016	D1017879	Autolec	2,060.66	Only servive provider that can repair weiring of vehicle	2,060.66	
12/04/2016	D1017908	Intergrity Control System	10,760.14	Only service provider can provide us with LGM 110 Seals	10,760.04	
14/04/2016	D1017907	Ubertech	3,630.90	Only service provider that ca quote on the repairing of laptop	3,630.90	
14/04/2016	D1017911	Prestige Hardware	1,879.00	Only two service provider that can provide us with building material locally		1,879.00
18/04/2016	D1017933	De Aar Stone Crushers	164,160.00	Only service provider qoute on that Notice 41/2016	164,160.00	
18/04/2016	D1017934	Tosas	165,345.60	Only two service provider qoute on that Notice 42/2016		165,345.60
19/04/2016	D1017918	Swift Print	126,608.40	Only service provider qoute on that Notice 47/2016	126,608.40	
20/04/2016	D1017917	Hennis Sentrum	2,900.00	Only service provider can provide us with banner	2,900.00	
21/04/2016	D1017935	Dumas Ingenieurswerke	8,024.82	Only service provider that can provide us with engineering work	8,024.82	
22/04/2016	D1017936	Prestige Hardware	5,788.95	Only two service provider that can provide us with building material locally		5,788.95
22/04/2016	D1017932	Prestige Hardware	8,000.00	Only two service provider that can provide us with building material locally		8,000.00
28/04/2016	Cheque no. 67718	De Aar Primary School	1,200.00	Only one service provider that can provide us with court that must be utilised	1,200.00	
607,508.31					396,750.16	210,758.05

SCM DEVIATION REGISTER - MAY 2016

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
25/04/2016	D1017919	Mbewentle Trading and Projects	175,000.00	Only two service provider that responded on Notice 48/2016		175,000.00
03/05/2016	D1017964	G.E Edwards and Sons	4,309.20	Only one service provider can install and repair slabs	4,309.20	
03/05/2016	D1017959	Funchal	4,717.40	Only service provider that can provide us newspaper and magazine on monthly basis and pay them later	4,717.40	
03/05/2016	D1017958	Funchal	4,507.90	Only service provider that can provide us newspaper and magazine on monthly basis and pay them later	4,507.90	
04/05/2016	D1017957	AAS Operation	26,819.22	Only service provider that specialize with repairing of chlorine bottles.	26,819.22	
04/05/2016	D1017955	Super Armature	27,197.03	Only service provider that can deal with manufacturing of parts of pump	27,197.03	
04/05/2016	D1017956	Super Armature	33,746.57	Only service provider that can deal with manufacturing of parts of pump	33,746.57	
05/05/2016	D1017971	Ubertech	25,650.00	Only service provider that can provide us with Kaspersky Anti-virus and SLA with Municipality	25,650.00	
05/05/2016	D1017953	Komatsu	5,545.79	Only service provider that provide electronic parts for front loader	5,545.79	
12/05/2016	D1018020	Autolec	1,493.97	Only service provider that can repair hydrolic pipe	1,493.97	
13/05/2016	Cheque no. 67732	Checkers	4,310.06	Only two service provider that can provide us with quotation when purchasing refreshments		4,310.06
18/05/2016	D1018022	G.E Edwards and Sons	12,242.23	Only one service provider can install slabs poles for slabs wall	12,242.23	
18/05/2016	D1018021	Super Armature	23,271.74	Only service provider that can quote for outdated parts an must be taken out before service	23,271.74	
19/05/2016	Cheque no. 67740	Checkers	8,953.61	Only two service provider that can provide us with quotation when purchasing refreshments		8,953.61
19/05/2016	D1018031	Prestige Hardware	6,602.80	Only two service provider that can provide us with building material locally		6,602.80
19/05/2016	D1018032	AAS Operation	7,480.04	Only service provider can provide us with chlorine gas in this area	7,480.04	
19/05/2016	D1018037	Prestige Hardware	9,143.90	Only two service provider that can provide us with building material locally		9,143.90
19/05/2016	D1018038	Prestige Hardware	13,623.90	Only two service provider that can provide us with building material locally		13,623.90
19/05/2016	D1018039	Prestige Hardware	8,291.88	Only two service provider that can provide us with building material locally		8,291.88
19/05/2016	D1018040	Prestige Hardware	11,038.40	Only two service provider that can provide us with building material locally		11,038.40
20/05/2016	D1018062	Woodrow Engineering	29,825.82	They are the only supplier that have building system for this kind of parts.	29,825.82	
25/05/2016	D1018059	Prestige Hardware	9,943.00	Only two service provider that can provide us with building material locally		9,943.00
27/05/2016	D1018043	Ubertech	12,098.82	Only service can fix LAN Network Point for free and they have SLA with Municipality	12,098.82	
27/05/2016	D1018061	Woodrow Engineering	29,882.82	They are the only supplier that have building system for this kind of parts.	29,882.82	
27/05/2016	D1018058	G.E Edwards and Sons	3,264.60	Only service provider can install slabs	3,264.60	
31/05/2016	Cheque no. 67775	JDP Interiors	1,490.00	Only service provider quoted on the repairing of chair	1,490.00	
31/05/2016	D1018057	Jewel Craft	1,650.00	Only service provider quoted on the service we render (Polish of Medals)	1,650.00	
31/05/2016	Req.no. 45420	Prestige Hardware	1,949.00	Only two service provider that can provide us with building material locally		1,949.00
31/05/2016	Req.no. 45133	Prestige Hardware	10,320.00	Only two service provider that can provide us with building material locally		10,320.00
31/05/2016	Req.no. 45134	Prestige Hardware	1,417.50	Only two service provider that can provide us with building material locally		1,417.50
31/05/2016	Req.no. 45724	Prestige Hardware	10,396.00	Only two service provider that can provide us with building material locally		10,396.00
31/05/2016	Req.no. 45320	Prestige Hardware	13,143.50	Only two service provider that can provide us with building material locally		13,143.50
31/05/2016	Req.no. 36747	Prestige Hardware	7,780.00	Only two service provider that can provide us with building material locally		7,780.00
31/05/2016	Req.no. 36746	Prestige Hardware	8,328.50	Only two service provider that can provide us with building material locally		8,328.50
			555,435.20		255,193.15	300,242.05

ANNEXURE B

barcode	make	model	serial_number	type_name	description_name
6299		CS2194	7D006058	CALCULATOR	Unspecified
4245		FLATRON L19185	703TPMZ31547	COMPUTER MONITOR FLAT SCREEN	Unspecified
6124	Proline			COMPUTER CPU	COMPUTER CPU
6124	Proline			COMPUTER CPU	COMPUTER CPU
4872			937A00545	COMPUTER PC	Unspecified
4854		ML1915	ETLE10D0739170D07B88502	COMPUTER MONITOR	Unspecified
5789	Barcoded			COMPUTER LAPTOP/NOTE BOOK	
3758		CS2194	4D007411	CALCULATOR	Unspecified
363		LASERJET 1300	CNCD265356	PRINTER LASERJET 1300	Unspecified
3763		CASIO-VR265OT	Q3085977	CALCULATOR	Unspecified
4855		ML1915	ZZLHBAS900698Z	PRINTER	Unspecified
130				CALCULATOR	Unspecified
6432	SAMSUNG	ENERGY STAR CLP-365W		PRINTER	
4815		ML1915		PRINTER	
426		ML5120		PRINTER SAMSUNG ML1520	
5787	Samsung			PRINTER	
4850		ML1915		PRINTER	
4374		COLOR LASERJET		PRINTER COLORLASERJET	
					COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS
329		Barcoded		PRINTER LASERJET 1300	
6284		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	Acer
4809		Barcoded		KITCHEN APPLIANCES	KITCHEN APPLIANCES
5197		Barcoded		COMPUTER LAPTOP/NOTE BOOK	Emachines
5261				CALCULATOR	
				COMPUTER SPEAKERS	
4811		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
4805		Barcoded		COMPUTER PC	
4804		Barcoded		COMPUTER MONITOR	
5581				MACHINE LAMINATING	Unspecified
5562				CALCULATOR	Unspecified
3735				COMPUTER CD WRITER	COMPUTER CD WRITER
4251		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
3745		Barcoded		BAUER C0211	HEATER ELECTRIC
5455		Barcoded	Nissan bakkie	MOTOR VEHICLES	
75*	ELECTRICAL STREET LIGHT UNITS				
6865			HORN SPEAKERS		
6806			HORN SPEAKERS		
4396			HORN SPEAKERS		
4974			HORN SPEAKERS		
6662		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
5095		Barcoded	Flatron black	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6699		Barcoded	Canon mx700	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
5934		Barcoded	Samsung	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6659		Barcoded	Fijitsu	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6657		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6655		Barcoded	Axper	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6643		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6664		Barcoded	Axper	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6654		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6641		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
5920		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6665		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6645		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6652		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6666		Barcoded	Fujitsu	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6650		Barcoded	Axper	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6647		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6648		Barcoded	Axper	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6667		Barcoded	Gigabyte	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6640		Barcoded	Exper	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6613		Barcoded	AXPER	COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
2575		Barcoded		OFFICE EQUIPMENT INCLUDING FAX MACHINES	
1449		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
2561		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
2571		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
2562		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
2572		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
1448		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
4385		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
4434		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
2573		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
6273		Barcoded	Public Address amplifier	AUDIOVISUAL EQUIPMENT	
6272		Barcoded		AUDIOVISUAL EQUIPMENT	
6271		Barcoded	SPA 100	AUDIOVISUAL EQUIPMENT	
5056		Barcoded	Titanaudio	AUDIOVISUAL EQUIPMENT	
5083		Barcoded	Titanaudio	AUDIOVISUAL EQUIPMENT	
1449		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
1479		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
4371		Barcoded		COMPUTER HARDWARE INCLUDING OPERATING SYSTEMS	
1062		Barcoded	FORD bantam	MOTOR VEHICLES	
2932		Barcoded	FORD bantam	MOTOR VEHICLES	
1075		Barcoded	Nissan Almera	MOTOR VEHICLES	