

### **REVENUE MANAGEMENT**

#### **Credit Control and Debt Management.**

Credit Control and Debt Management allows the Municipality to recover all outstanding debt from residents for services rendered. This enables the Municipality to be financially sustainable.

#### **Indigent Support**

This support allows the Municipality to assist residents who qualify for financial assistance on their service accounts. Residents must comply with the Indigent Policy of Council.

#### **Cashiering and banking**

This function is all about the receiving of monies from residents, businesses and State Departments for services rendered, as well as sundry income. All the monies received need to be deposited on a daily basis.

#### **Revenue Management Policies and Procedures**

This Policy sets out how revenue must be managed

#### **Consolidated Billing Accounts and Enquiries**

We strive to send one account for all the different services rendered. The Enquiry Section will deal with queries relating to the billing of residents.

#### **Meter Reading**

This function deals with meter readings and the capturing of data for billing.

#### **Customer Care**

Customer Care is all about the caring for our residents.

### **EXPENDITURE MANAGEMENT**

#### **Creditor's Payments**

This function mainly deals with the payment of the Municipality`s suppliers on a regular basis.

### **Expenditure / Accounting and Budget Management**

To manage the expenditure of the municipality according various acts and legislations to it`s optimum level.

### **OTHER FUNCTIONS**

#### **Budget preparation and reporting**

By Law the Municipality must prepare and adopt an annual buget after community participation has been done.

#### **Financial Statements Preparation and Reporting**

It`s required by law that the Municipality must prepare on an annual basis financial statements to report on past financial activities.

#### **Statistical and Legal Compliance Reports**

To submit to various departments financial information and to be compliant to various acts, regulations etc.